

QUESTIONS AND ANSWERS
TO THE INVITATION FOR BIDS (IFB)
CMD-AAA-OMB-1418
FOR THE PROVISION OF LONG-TERM CARE OMBUDSMAN (LTCO) PROGRAM SERVICES
POSTED: March 18, 2014

The purpose of this document is to address submitted written questions and questions asked during the Long-Term Care Ombudsman Program Services Bidder's Conference held on March 13, 2014:

Question #1:

Appendix C – Statement of Work Exhibits: is on the website, but it is only one blank page. It's not clear if it's missing an additional document as part of the exhibit?

Answer #1:

Appendix C, Statement of Work Exhibits was incorrectly noted as "Exhibits" and is now corrected to read Appendix C, Statement of Work Exhibit.

Question #2

What sections of the IFB do I refer to in order to complete the seven (7) page narrative? Do I prepare it based on the minimum requirements only? Does it include staffing requirements? Is there a section which requires Job Descriptions?

Answer #2:

Please review the IFB and ensure that you respond to all areas required to demonstrate or provide requested information. You may refer to Paragraph 1.4 for the Bidder's Minimum Requirements.

Question #3:

Are all bids required to be submitted in a binder?

Answer #3:

As stated in IFB Paragraph 2.7, Preparation of Bid, "All Bids must be bound and submitted in the prescribed format." Bound materials may include, but are not limited to, a 3-ring binder, or spiral binding.

Question #4:

What is Appendix E, Transmittal to Request a Solicitations Requirements Review form used for? Is this form used to clarify the solicitation process due to unclear instructions?

Answer #4:

Please refer to the IFB, Paragraph 2.4, Solicitation Requirements Review, for further details. All requests for a Solicitation Requirements Review are due today on March 13, 2014.

Question #5:

Can I please get a copy of the IFB or the link with instructions on submitting a bid?

Answer #5:

The LTCO IFB can be accessed from the Los Angeles County Community and Senior Services (CSS) website at css.lacounty.gov. Click on the **Doing Business with CSS** link and select AAA Long-Term Care Ombudsman Program (LTCO) Invitation For Bids (IFB).

Question #6:

Can I get a copy of the Bidder's Conference sign-in sheet?

Answer #6:

Yes, a copy of the Bidder's Conference sign-in sheet will be provided to the potential bidder that requested it during the LTCO IFB Question and Answers (Q&A) period indicated in the IFB, Page 24, Paragraph 2.3, IFB Timetable.

Question #7:

Can I get the name of the current Long-Term Care Ombudsman Program provider?

Answer #7:

The current County of Los Angeles contracted provider of the Long-Term Care Ombudsman Program is WISE & Healthy Aging.